St Mary’s CE Primary School, Bradford Abbas

Risk assessor: Emma Grunnill

Date: May 2020 Revised July 8th 2020

Shared with staff 1st June 2020 and by consultation email previously

Updated Sept 21

This document is based on the arrangements communicated to schools in the documents below. The definitive advice for schools remains the DFE guidance. Individual school level planning should take account of these, and not go beyond the requirements of these documents.

This document covers:

* Planning and organising
* Communicating your plans
* When open
* Cleaning and hygiene
* Social distancing
* Use of outdoor space
* For shared rooms
* Shared resources
* Transport

Following completion of this document maintained schools should return a copy of it to [childrenc19@dorsetcouncil.gov.uk](mailto:childrenc19@dorsetcouncil.gov.uk) before 1st June. Academy schools and trusts may use this for guidance or use their own templates. Where this is so please send a copy of your template to the same email address so we can monitor provision across the council area.

Specific education advice and support is available through the [childrenc19@dorsetcouncil.gov.uk](mailto:childrenc19@dorsetcouncil.gov.uk) email box or if urgent through calling Mark Blackman on **01305 228241**

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings#how-to-implement-protective-measures-in-an-education-setting-before-wider-opening-on-1-june>

<https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wider-opening-from-1-june-2020>

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| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing (Existing control measures)** | **Do you need to do anything else to manage this risk? (Additional control measures)?** | **Action by whom?** | **Action by when?** | **Done** |
| **Transmission of Covid19** | All persons on school site | The school has been following all the guidance and measures set out by the DFE.  From Sept 21, the school will follow guidance as specified, specifically   1. Ensure good hygiene for everyone 2. Maintain appropriate cleaning regimes 3. Keep occupied spaces well ventilated 4. Following public health advice on testing, self-isolation and managing confirmed cases of Covid 19 | Ensure that all visitors follow the signing in and hand sanitising procedures  Ensure that any supply teachers or visiting professionals are aware of this risk assessment  Visitor signage in foyer  Copy of this in foyer and on school website | Member of staff greeting them  EG | Ongoing  Sept 21 |  |
| **Transmission of Covid19** | All persons on site | Good hygiene – hand sanitation stations around the school will remain in pace and the same checking/refilling as during previous guidance will continue  Children will continue to be reminded to use hand sanitation stations as they move around the school. All hands must be sanitised before going out to break and lunch  Staff to be reminded of good hygiene | Stations to continue to check once weekly by caretaker  Adults in class and with children at lunchtime to remind |  | DE  All staff  EG | Ongoing |
| **Transmission of Covid19** | All persons on school site | Maintain appropriate cleaning regimes  Cleaning to continue as per previous guidance | Continue to monitor | DK  EG | Ongoing |  |
| **Transmission of Covid19** | All persons on school site | Keep occupied spaces well ventilated  Continue to open windows in all occupied spaces to allow for ventilation | EG to continue to actions this for shared spaces during morning opening  Staff to open windows and doors when they enter a room | All staff | Ongoing |  |
| **Transmission of Covid19** | All persons on school site | Following public health advice on testing, self isolation and managing confirmed cases of Covid19  Take advice as directed from the DFE/PHE and Dorset LA | EG to read information as and when required, distributing as appropriate | EG | Ongoing |  |
| **Transmission of Covid19 means the school has to close to all or some pupils**  **See Covid 19 Outbreak Management Plan** | All persons on school site | School to maintain previous staffing structure so that bubbles can temporarily be returned to if necessary  School to continue to use Google Classroom so that this can be used for remote learning if required  Ensure children without IT devices at home are identified so that IT can be distributed quickly and effectively  Upkeep of online programs such as TT Rock stars, etc. | Children in EYFS and new pupils into school to be given logins | KS  IT team | Sept 21 |  |

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| **Risk assessor**  Emma Grunnill | **Signature** | **Date: Sept 21** |
| **Responsible manager**  Emma Grunnill | **Signature** | **Date: Sept 21** |